

Accountability Committee Meeting Minutes  
April 8, 2003 11:30 a.m.

**Present:** Allen Hankla, Cyndi Baird, Jim Greule, Christie Whitehead, Josh Johnston, Glenda Watters, Debbie Barday, Cyndi Eddington, Sheryl Shafer and Chris Howard.

Next Meeting is set for April 29<sup>th</sup> 7 p.m. in the Elementary Conference Room. Cyndi Baird agrees to be secretary.

Allen Hankla announced that he is stepping down from chairman of the Accountability Committee. He asked if anyone would consider taking the lead next year. Cyndi Baird agrees that she would like to do that.

**PEAK Forums Status:** Glenda Watters reported that the last Elementary PEAK Forum was held on March 13. It had eighteen people in attendance and Allen Hankla presented the results of the elementary surveys conducted earlier this year. Cyndi Baird reported that 26 people attended the April 3<sup>rd</sup> Secondary PEAK Forum that had been postponed from March 20<sup>th</sup> due to the snowstorm. Again, Allen Hankla did a presentation of the Survey results for the secondary school. The next secondary PEAK Forum will address the proposed modified block scheduling planned for the secondary students in 2003-04 school year.

**Surveys:** Christie Whitehead expressed concerns about how the results of surveys are used at Peak to Peak. She would like to see a procedure set up for specific follow up on items that are identified as needing to be fixed or at least addressed by the board and/or administration. Allen stated that the survey results are included in the Accountability Report that is given to the Board members for their consideration. This gives them notice of the areas that need improvement. The Accountability Committee also uses the survey results in its process of developing goals and objectives for the following year. Christie recommends that a formalized procedure be considered that includes a closure for insuring that all issues are addressed.

**Suggestion Box:** Allen will follow up with Andy McClure.

**Top 100 Sub-Committee:** This committee was created by the board to be a subcommittee of Accountability. Cyndi Eddington presented her proposal of how the sub-committee would be created and what its purpose would be. She did propose that a question or research project be conducted this summer as a test case for the sub-committee. Possibly investigate the pay scale of various top 100 schools.

Various suggestions were made to further refine the purpose and process of the top 100 schools sub-committee:

- 1). Define what 'Top 100' means to Peak to Peak. Previously it was the Newsweek list based entirely on the ration of AP tests taken school wide to the number of graduating seniors. Should this be the only criteria and should we look at other determining factors that make up other 'top 100 lists.

- 2.) Determine how requests for research will be processed. Include the reason for the request, how it would be used and what decision Peak to Peak is considering that it will impact.
- 3.) Research the possibility of a list that includes middle school and elementary.

Sheryl Shafer mentioned the research done before Peak to Peak was established that created a connection between our high school formation and the requirements of 40 top colleges in the country. Could this also fall under the purview of this committee? Determined that it may more appropriately fall under secondary curriculum to verify that the coursework offered is actually in line with the mission of getting our students ready for college. We will investigate the possibility of including this under curriculum and contact the Barb Kostanick as the original developer of the top colleges' requirements.

**Additional Goals and Objectives:** The committee discussed the suggested objectives and goals that Allen submitted for consideration. Too many factors were open for us to vote on acceptance or rejection of the proposed items. Jim Gruele said he would reword objective G. Goal 1. Sheryl Shafer said she would create an objective for attracting and retaining faculty and staff. Christie said she would speak with Jim Talaric (board member) about what could be included in the 'stable governance' objective that includes the formation of committees and their formal objective/purpose. The AC will meet later in April to formalize the goals and objectives to be presented to the Board at its strategic planning meeting in May.

**Action Items:**

Allen: continue to attempt to contact Mr. McClure about suggestion box program for the coming year.

Allen: determine the proper place for minutes to be filed. Announce to community at large (through next AC meeting announcement ?)

**(Allen – was this done? Do we file the minutes yet?)**

Cyndi E.: clarify the definition of top 100 schools and present a proposal to the AC of what that should look like to Peak to Peak.

Glenda and Cyndi B.: schedule PEAK Forums for the remainder of the year.

Cyndi B.: Clarify audit status needs for Peak to Peak on the financial goal.

Sheryl: Write an objective for staff/faculty retention and satisfaction.

Christie: Work with Jim Talaric on wording of governance objective.

Jim G.: Reword objective about student achievement each year.