

Accountability Committee

October 24, 2006

Meeting Minutes

Attendees: Cyndi Baird, Tahllee Baynard, Susan Bird, Dara Blanchette, Caroline Clark, Lisa Gaskins, Aaron Harber, Noelle Roni, Renata Nadolski, Allison O'Dowd, Bill Shaver

Meeting began at 8:15

Introductions

Cyndi Baird volunteered to be the secretary for 2006-07.

Tahllee stated the Accountability Committee's purpose and objectives as approved during the May 2006 meeting. No changes noted.

The projects for the year include:

End of the Year Report (renamed 'TIES - Tools of Inquiry for Equitable Schools' and reformatted by BVSD for this year) which was due to the district 9/29/06. -

Completed

Meeting with District – November 1st P2P representatives, including one AC member, meet with DAC members to discuss TIES. Progress reports are given to the district via DAC.

Send at least one representative to monthly DAC (District Accountability Committee) and DPC (District Parent Council) meetings. - **Completed**

Surveys (discussion ensued to determine the AC responsibilities for what surveys)

Surveys:

Background and history of surveys in the past at Peak to Peak was provided to those unfamiliar with background. Current status is that any surveys pertaining to teacher evaluations will not be the responsibility of the AC. Only those surveys that provide information to the AC on progress towards P2P's mission and goals should be of concern to the AC.

In the past, the internal surveys were determined to largely be a duplication of the BVSD climate and snapshot surveys. Therefore, the district surveys will be the foundation of the information gathered for the Strategic Plan. P2P is able to add 'a few' questions specific to our school to the district survey.

Although the Strategic Plan is not completed, progress is being made and much is done. Board members Chris Howard and Sheryl Shafer are continuing work at the Board level. In the mean time, it was decided that the AC can make some progress towards mapping the questions asked by the district (or added by P2P) to the key indicators used to determine progress being made towards goals. Therefore, each attended will get copies of the last year's BVSD surveys and the current 'in process' key indicators and map the questions to the indicators. We'll discuss the results at the next meeting.

Discussion did ensue concerning the communication necessary from the AC to the P2P community as a whole. We need to communicate the need to complete the BVSD surveys and return them to the district as this will be the primary data gathering tool for particular indicators in the Strategic Plan. Some ideas included a letter sent to each household, email to all families, providing a specific comments survey to be returned during the BVSD survey window. No ideas were solidified for the coming year.

The Web page also needs to be updated to include current data about the AC and contact information. Don Ferguson is the communications contact .

Other:

The AC decided that the great work that was done using the BVSD survey data last year, particularly in the middle school has not been communicated to the P2P community. This will be done in the next Speak to Peak. Periodic updates of the AC work will be published in future S2Ps.

Susan is attending the DPC meeting tomorrow and asked for any questions that we'd like to have posed to Superintendent Garcia. None specifically noted.

Meeting ended at approximately 9:15.

Action Items:

1. Tahllee to send purpose and goals of the AC, as approved May 2006, to all the current members and attendees. **Due:** October 27th
2. Cyndi to send survey results to all the AC members to review current question included in the BVSD survey. **Due:** October 27th
3. Dara to send the 'in process' Strategic Plan key indicators to all the members. **Due:** October 27th
4. All members are to attempt to map BVSD survey questions to the key indicators for the purpose of determining if additional questions need to be asked or current questions need to be rephrased to provide the data we need. **Due:** November 28th, the next AC meeting. Be prepared to discuss results.
5. Lisa to track down deadline for adding new/rephrased questions to the BVSD surveys. **Due** November 28th
6. Cyndi and Susan to write summary of AC use of info last year to improve the MS climate for inclusion in the next S2P and email to P2P Families. **Due:** No later than next S2P publication deadline for Dec. issue. (just missed the current deadline).
7. Cyndi to track down how to update the Accountability Committee section to the Web page with current goals, purpose statement and meetings schedule. **Due:** October 27th
8. Dara will email copies of the new Confidentiality Agreements to all attendees to read and sign before the next meeting. **Due:** October 27th