

Peak to Peak Accountability Committee

Minutes to January 11, 2008 Meeting

Attendees: Cyndi Baird, Susan Bird, Dara Blanchette, Lisa Gaskins, David Hazen, Chris Howard, Renata Nadolski, Noelle Roni, April Wilkin

Began at 8:15

Lisa Gaskins called the meeting to order.

P2P Board Meeting Updates:

David gave a brief summary from his attendance at the 1/10/08 BoD meeting. The review of the salary process was discussed along with the communications pathways, particularly as it concerned the board of directors. It was resolved that there was no need for a tracking form (one of the AC recommendations) and the use of common sense along with general guidelines would remain. Kyle Mathews recommended introducing Mandarin Chinese as a course option for a trial period of three years. Other AP classes were deferred at this time. An Electives summit is anticipated for later this spring. The process of revitalizing the Curriculum Committee as a Board approved standing committee is continuing – nothing confirmed as of that meeting.

David Hazen left at 8:37 am.

P2P 2008 Board Meetings and AC Coverage:

Still need coverage for two meetings during the second semester: 2/6/08 and 5/1/08. There was no AC coverage for the 1/10/08 meeting, hence Mr. Hazen's summary above.

Thursday, Jan. 10 – 6-9pm – Monthly Work Session	Open
Friday, Jan. 11 – 12-3pm – Goal Review	Cherie / Cyndi
Thursday, Jan. 24- 8-11am – Board Meeting	Cyndi B.
Wednesday, Feb. 6 – 8:30-12:30 – Quarterly Forum	Open
Thursday, Feb. 7 6-9pm – Monthly Work Session-	Jennifer B.
Thursday, Feb. 21, 8-11am – Board Meeting -	Susan B.
Thursday, March 6 – 6-9pm – Monthly Work Session -	Lisa G.
Thursday, March 21 – 8-11am – Board Meeting	Cyndi B.
Thursday, April 3 – 6-9pm – Monthly Work Session -	Lisa G.
Friday, April 4 – 12-3pm – Goal Review	Renata N.
Thursday, April 17 – 8-11am – Board Meeting -	Susan B.
Thursday, May 1 – 6-9pm – Monthly Work Session	Open
Thursday, May 8 – 12:30-4:30pm – Quarterly Forum	Cyndi B.
Thursday, May 15 – 8-11am – Board Meeting -	Renata N.
Thursday, June 5 – 6-9pm – Monthly Work Session--	Jennifer B.

2008 Parent / Guardian Survey:

The parent survey cannot accompany the secondary report cards, per Mr. Fontana's decision. Therefore, the AC has to obtain funding for the postage and envelopes. Mr. Todd (DO) will cover the return postage as confirmed through previous discussions. The committee voted to mail all surveys (elementary and

secondary) and Mr. Fontana said that he will cover the postage. January 23rd is the date we'd like the survey mailed by and we will discuss how to hit the deadline with the front office (Traci or Cindy)

Lisa had made changes to the previous copy of the survey and we reviewed it. Specifically, we're adding an open comment section to ask for input concerning course / elective (specials) offerings. We will attempt to process the responses on this early in the analysis so that it can be available for the 'Elective Summit' planned for later in the spring. The statement concerning community service will be listed for only parents / guardians of HS students, resulting in some formatting changes on the survey.

No statistics package will be used in the analysis of the survey results – only Excel. Also, the committee discussed and decided that staff and board members can help in the processing of surveys, but will not be included in transcribing comments, due to the possibility of a conflict of interest.

Ms. Roni joined the meeting at 9:30.

Additional Ideas / Comments:

Cyndi was able to locate the keys to the Suggestion Box next to the attendance office and opened it after the last meeting. There were no significant items reported.

It is recommended that we keep track of the costs associated with the Parent / Guardian survey and request a line item in the budget next year, perhaps under the Board budget. This will assure that the survey will continue to be conducted each year.

Action Items:

1. Need to locate the keys to the ballot box for returning of surveys. Caroline Clark may have them from last year and Cyndi will email her about those.
2. Talk with Traci and / or Cindy in the front office about the number of envelopes, stamps and *Confidential* stamp to be used on the return envelopes. Also need the front office to print address labels for all families.

Adjourned at 9:40.

Respectfully Submitted,
Cyndi Baird
Secretary, Accountability Committee
January 20, 2008