



Change of Address Notification

800 Merlin Drive
 Lafayette, Colorado 80026
 (303) 453-4720
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Thank you for informing us of your move. Please complete the information below and return this form to your student's school Registrar **along with your new proof of address**. Acceptable documentation must indicate the parent's name, service address, a current date, and may be in one of the following forms:

- Current utility bill; Xcel, United Power, city water, etc.
- Current rental agreement
- Warranty Deed if home was recently purchased*
- In doubled-up situations, please submit the "Doubled-up Households Proof of Address Letter" form along with one of the above listed forms of acceptable proof of address for the person your family is living with.

Student Information

Student's full name	
Date of birth	
Current school	
Current grade level	
Student ID # (if known)	

Household Information

Previous address	
New address	
Please indicate update to:	<input type="checkbox"/> Father Only <input type="checkbox"/> Mother Only <input type="checkbox"/> Both <input type="checkbox"/> Other _____
Date moved	
<p>Please read carefully and indicate your continued or new school option</p>	<input type="checkbox"/> I want my student to remain at Peak to Peak through the highest grade
	My student will transfer to their new neighborhood school:
	<input type="checkbox"/> immediately
	<input type="checkbox"/> At the end of the current grading period/term
	<input type="checkbox"/> At the beginning of the next school year

- Please provide a current utility invoice as a new 'proof of residency' for this new address.
- **This is a Peak to Peak form only!** If you have a student that is attending another BVSD school you will need to communicate with that school. At this time BVSD does not have the request to remain option.

Parent/Guardian's Name _____

Parent/Guardian's Signature _____ Date _____

I verify that the information provided is true to the best of my knowledge. I understand that misrepresentation of this information will constitute grounds to invalidate this address update.

FOR SCHOOL USE ONLY

<input type="checkbox"/> Proof of address submitted <input type="checkbox"/> Updated household address in Infinite Campus <input type="checkbox"/> Forwarded proof of address to other school/s (if the student has siblings) <input type="checkbox"/> Emailed Enrollment Helpdesk (if enrollment field changes are necessary)
