



# COLORADO COUNTY CLERKS ASSOCIATION

## 2020 ANNUAL SCHOLARSHIP

The Colorado County Clerks Association scholarship is established to aid outstanding Colorado graduating high school seniors in furthering their education, particularly in the field of public service. The scholarships will be awarded to qualifying students on an objective and non-discriminatory basis. The scholarships will be one-time awards on a regional basis:

Central Region: Two (2) \$1,000 awards. One (1) \$500 award

Eastern, Southern and Western Region: One (1) \$1,000 and one (1) \$500 award each.

The scholarship award may be used for educational expenses at an institution of higher learning including university, college, junior/community college, or technical institution.

### Selection Criteria

- Completed application.
- 3.25 minimum grade point average (G.P.A.)
- Participation in extracurricular, community and service activities.
- Demonstrated financial need or hardship.

### Selection Process

Students will submit applications to their **county clerk of residence** by the applicable deadline. Find a roster for county clerks at [www.clerkandrecorder.org/allcounties](http://www.clerkandrecorder.org/allcounties) for contact information. For Boulder County, see below.

**The applications are submitted by email (preferred), USPS, or in person to the County Clerk by the last Friday in March (March 27, 2020).** Each Regional Chair will convene a selection committee and select the regional winners by the adopted scoring system.

Regional Chairs will email the name and contact information of the winner and 2nd and 3rd place finalists to the Executive Director by the last Friday in April (April 24, 2020). The Executive Director will notify the winners and represented county clerks and post the name of the winner on the [www.clerkandrecorder.org](http://www.clerkandrecorder.org) website on May 1, 2020.

The winner will email the institution remittance information to the Board Treasurer upon graduation. The Board Treasurer will remit the financial award directly to the institution for access in the student's account.

Exclusions from Eligibility: Family members of the Clerk and Recorder are not eligible for the CCCA Scholarship Award. Family members of clerk and recorder staff members may be eligible.

Return of Scholarship Award: Scholarship Award winners must request the funds to be distributed by December 31<sup>st</sup> of the year the scholarship was awarded. If the funds are not claimed by the deadline, the second-place winner will be advanced.

### **Application Process**

1. Complete application.
2. No later than **MARCH 27, 2020**, email or mail completed application to: Mircalla Wozniak (Communications) Boulder County Clerk & Recorder at: [mwozniak@BoulderCounty.org](mailto:mwozniak@BoulderCounty.org)

### **Subject line: Scholarship Application: NAME**

- Please combine all required documents into a single PDF. This can include your transcript and letters of recommendation. The transcript nor the letters of recommendation do not need to be sealed or sent direct, unless your school/references insist.
- Do not send photos or other types of attachments, including zip files. If some reason you received the application as a pdf and need the MS Word version, contact us or re-type the questions/answers.
- If you cannot combine your application into a single PDF, please send all pieces clearly titled/labeled with your name and what each item is. Do not send items as text within an email. We need to be able to quickly and easily assemble your attachments into an emailable PDF for submission to the CCCA.

Or mail / drop off to: Boulder County Clerk & Recorder Molly Fitzpatrick  
Attn: Mircalla Wozniak, Communications Specialist  
1750 33rd Street, Suite 200, Boulder, CO 80301

**Questions?** Please call Mircalla Wozniak 303-413-7766 or email address above. Please have the students or school officials should reach out, not a parent.

If you do not live in Boulder County, please find your clerk's contact info on the following website: <http://www.clerkandrecorder.org/allcounties>

3. Regions will convene and select regional winners and notify the Executive Director of the CCCA no later than the last Friday in April (April 24, 2020).
4. Scholarship winners will be notified and posted online by May 1 at [www.clerkandrecorder.org/scholarship](http://www.clerkandrecorder.org/scholarship).

## Colorado County Clerks Association Scholarship Application (CCCA)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Email: \_\_\_\_\_

Parent/ Guardian Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Name/ address of school you plan to attend: \_\_\_\_\_

Have you been accepted at this school? Yes  No

If not, explain: \_\_\_\_\_

Type of training and/or major field of study chosen: \_\_\_\_\_

Adjusted gross income (parents/guardian's most recent tax return): \_\_\_\_\_ / \_\_\_\_\_

Number of members in household and number of siblings in college or planning to attend college: \_\_\_\_\_ / \_\_\_\_\_

Other scholarships received to-date (list by name and amount): \_\_\_\_\_

**Please attach the following on separate sheets of paper:**

1. A copy of your letter of acceptance, if available.
2. A resume listing community service, activities, special recognition, work experience, etc. throughout your high school years.
3. A one-page autobiography, including your educational goals.
4. A copy of your complete high school transcript.
5. Provide short responses (300 words or less) to any two questions listed on the enclosed questionnaire.
6. Two letters of recommendation.
7. No more than one page explaining any special circumstances or hardships.
8. Contact info for your County Clerk can be found at <http://www.clerkandrecorder.org/allcounties>

# Colorado County Clerks Association Scholarships Application Questionnaire

(Please choose any two questions and limit your responses to 300 words or less per question.)

- 1) What is the best contribution you have made to your school?
  
- 2) What does citizenship mean to you, and how would you practice it?
  
- 3) What is the most important lesson you have learned in life and why?
  
- 4) Who has been a good role model for you and why?
  
- 5) What are three things you'd like to accomplish in your first year of school?
  
- 6) If you could make one law that everyone in the world were to live by, what would it be?