



Minutes of the Peak to Peak Board of Directors

Meeting (Regular Meeting)

Wednesday, May 6th, 2020

Teleconference: [Meet.Google.com](https://meet.google.com)

Conference Call: +1 402-337-4355

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

1. Call to Order: Eveline Grady @ 5:02 PM

In Attendance by video conferencing:

Voting Board: Heather Caruso, Derek Cole, Colleen Elliott, Elizabeth Gable, Eveline Grady, Jaimee Miller, Thomas Willetto

Ex-Officio: Melissa Christensen, Kyle Mathews, Gretchen Mosca, Kelly Reeser, Sam Todd

Absent: None

Guests: Traci Schoeneweis, Jen Dauzvardis, Keri Dunphy, John Wilcox, Vicki Lundquist, Kristianna Vedvik, Ari Axelrod, plus 2-3 private numbers

2. Consent Grouping:

Approval of the minutes from 4/8/2020:

Motion to Approve: Eveline Grady

Seconded: Colleen Elliott

Vote: Approved, 5-0. Elizabeth Gable was disconnected briefly at this time. Heather Caruso abstained due to absence from the last meeting.

3. 5:06 Kudos/Celebrations:

Heather Caruso – Thanks to all her colleagues on the board for all the work they do. Thanks for keeping her up to date and covering committee duties while she was out.

Jaimee Miller – Thanks to all involved in producing the annual report video. Fantastic work and great information for the community.

Eveline Grady – Special thanks to Kelly Reeser and Sam Todd for leading the entire enterprise during these unprecedented times. Their calm and focus on planning and handling the challenges have

been inspiring.

Thanks to Kristianna Vedvik for her wonderful, thorough report. And, for all the usual, and added work, that has come with working through all the HR issues related to COVID19 policies from the federal and state governments.

Thanks to Jen Dauzvardis and Rachel Hirt on the comms and celebrations around the senior class

Kelly Reeser – Kudos to Pragati Sharma for her time over the years on the Accountability Committee and for stepping up this year as chair. She is resigning her post as chair of the committee at the end of this year. Thank you, Pragati!

Thanks to Traci and front office for organizing and executing the plan for all the pick-up of items from the school by staff, students, and families. There is much to organize and Traci and her staff handle it all with professionalism and great attitudes.

Colleen – Reiterated thanks to Sam & Kelly with all their work, leading and staying ahead of the issues surrounding the operations of the school during COVID19.

Sam Todd – Thanks to Rachel and her great team of volunteers for all their work. They adapted to the closures and made the best of it. They pivoted with the school gala, negotiating with the Omni while moving the gala to an online version – continuing to raise critical dollars for the school.

Kyle Mathews – Big thanks to Vicki Lundquist, our wonderful registrar, for all her work. The master schedule just about to be completed and locked in. Individual accommodations will be made next as those present themselves.

Gretchen Mosca – Very proud of the book reading challenge participants and winners. Kudos to everyone – staff, students, and families – for working so hard at mastering distance learning. So much dedication shown by all, making the best of the situation.

Melissa Christensen – Thanks to all the behind the scenes staff and volunteers that do so much without ever receiving recognition. So much of the school's functioning is because so many are committed to our school and it shows in the work they do.

4. 5:14 Public Comments:
None.

5. 5:15 EDE Report – Kelly Reeser reviewed her report and answered any questions. Highlights include:

Distance learning meeting went well. Thanks to all the teachers for working, learning, being flexible and looking after all the students. Throughout the school closures, as we are making decisions about specific aspects of our Distance Learning model, members of the ELT have been in close communication with the district leadership team, including the Assistant Superintendents and area Directors, the Communication Director, and members of the Learning Services and IT teams. These interactions have been positive and productive.

Looking ahead to Fall 2020 regarding what on-campus/online learning may look like. Leadership is

looking at all the variables and will be collecting data via a family survey to help formulate plans for the fall. All level principals have plans to collect data from students and families and will report those to the ELT.

6. 5:25 Principals' Updated on Distance Learning: ES – Melissa Christiansen:

Continues to work through planning for the end of the year and the fall.

She has a curriculum proposal under a separate agenda item

Kindergarten Readiness was not able to be held in person, so the team composed an online version with information and links that were sent to all incoming Kindergarten families.

MS – Gretchen Mosca:

8th Grade Continuation is planned for May 18th. It will be a “Drive-By” celebration that will have a schedule for the 2-hour event.

Distance learning is going well. The entire team can track all the students, engagement, attendance, and the work being done by the students. Thank you all for your dedication and ongoing efforts to make the best of the situation.

Teachers cannot wait to get back in the classroom and see all of their students in the fall. They miss it all!

HS – Kyle Mathews:

AdCap challenge are doing their pitches virtually. A great learning challenge by all students to meet, plan and present virtually. Thanks to the industry mentors!
Congratulations to all HS staff for the work.

Seniors are wrapping up with classwork this Friday and final exams will follow.

Concurrent enrollment is increasing and begs the question – Will the future of P2P curriculum continue to be in the College Board AP direction, or will we move towards creating college-level classes that can move students along in their college careers while at P2P.

Big thanks to Kelly for helping get improved IT equipment and services to HS counselors and math teachers. Great help in their efforts in staying connected with all the students and families

7. 5:52 Curriculum Proposals – One from the elementary school and two from the high school.

Melissa Christensen review the Elementary School Cluster Grouping proposal and answered any questions. The board will vote on this at the next meeting

Due to time constraints and the nature of the HS proposals (renewals and increasing scope of existing text), Kyle Mathews requests a vote tonight.

**Motion to Approve High School Curriculum Proposals - new textbook proposal for 9th grade biology instruction and the renewal of the Algebra I textbook subscription: Derek Cole
Seconded by: Jaimee Miller**

Kyle reviewed the proposal. The current text is approaching 20 years old in a field that has changed at least as much as any other in science. Additionally, the new Next Generation Science Standards (NGSS), adopted in 2013, have shifted the focus of science education in meaningful ways. This proposal addresses both by moving to an NGSS aligned workbook that students will use in class, recording their work in a science notebook, and a free online textbook to replace the old textbook as an updated reference tool.

Vote: Approved 7-0

6:04 BREAK

8. **6:15 EDO Report** – Sam Todd reviewed his report and answered any questions. Highlights include: Architects planning on

John Wilcox is working with all vendors scheduled for summer work and has moved schedules up to complete work by the end of June.

At the April board meeting, we discussed the possibility of pursuing a PPP forgivable loan to cover payroll costs for food services, BAASC and athletics coaches. While we were given the green light from our banker, auditor, the League and CDE; our attorney advised caution since we are still receiving full PPR and MLO funding. As he continued to research PPP, a few other issues arose. First, the PPP is a loan program which requires that a two-year note be signed (even though forgivable) with the bank, which would put us in violation of our bond covenants and the TABOR law, which forbids multi-year debt arrangements. Second, the optics of a publicly funded charter school receiving these funds could backfire and cause negative press for the school. As a result of these two issues, we ultimately decided not to pursue PPP funding for P2P.

Discussed the possible need to have a second BOD meeting in May to consider more information regarding state school funding and impact that will have on our budget.

Amy Skinner has been working on processing school fees. She also had a couple minor revisions and requests a vote to approve the revised schedule.

Motion to Approve Revised School Fees Schedule: Jaimee Miller
Seconded: Derek Cole

Sam reviewed the minor changes to the schedule and answered any questions

Vote: Motion passed, 7-0

Sam noted that with the stock market decline/crash that our scholarship fund took a hit in its investments. As a result, future scholarships will be impacted either in amounts or in number of scholarships or both.

9. **6:28 FBC Report & Recommendations & Q3 Financial Report and End of Year Projections:** Sam Todd reported on the FBC meeting and answered any questions.

Items included the impact on finances due to closure. A big concern is state-funded PPR, as education funding is still not finalized by the governor or legislature. ProCard rebate went to Innovation Fund, as no funds were raised due to the Gala being cancelled. The 2016 MLO was increased which resulted in an additional \$300,000 to P2P.

- 10. 6:31 Q3 Financial Report and End of Year Projections** – Sam Todd reviewed the financial performance of the school through Q3 and answered any questions.
- 11. 6:34 Preliminary Budget Review** – Sam Todd presented the preliminary budget for the 2020-21 fiscal year and answered questions. Included were projections and budget impact based on three different scenarios of PPR funding from the state. This includes no change to the current expected PPR, a 5% reduction and a 10% reduction. With these scenarios, there would not be any projected cuts in staff or programming.

Initial work has also been done on a scenario with an extreme reduction of 15% in PPR. Other variables that could be caused by continued school closures in the fall were considered. This scenario would likely include some impact on staffing or programming, or both.

Given the impact of state funding, Eveline recommended convening a BOD meeting on May 27th, at 8:00 for the purpose of hearing and considering additional funding information and the impact on the preliminary budget.

- 12. 6:55 Adjourn Peak to Peak Board meeting:**
 - Motion to Adjourn: Eveline Grady**
 - Seconded: Colleen Elliott**
 - Vote: Approved, 7-0**

Respectfully Submitted,

Thomas Willetto, Secretary
Peak to Peak Board of Directors