



Minutes of the Peak to Peak Board of Directors

Meeting (Regular Meeting)

Wednesday, June 6th, 2020

Teleconference: [Meet.Google.com](https://meet.google.com)

Conference Call: +1 402-337-4355

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

1. Call to Order: Eveline Grady @ 5:02 PM

In Attendance by video conferencing:

Voting Board: Heather Caruso, Derek Cole, Colleen Elliott, Elizabeth Gable, Eveline Grady, Jaimee Miller, Thomas Willetto

Ex-Officio: Melissa Christensen, Kyle Mathews, Gretchen Mosca, Kelly Reeser, Sam Todd

Absent: None

Guests: Traci Schoeneweis, Jen Dauzvardis, Keri Dunphy, Kristianna Vedvik, Ari Axelrod, Jennifer Douglass (de facto Accountability Committee representative), and 1-2 others via private telephone numbers

Adam Braunstein, Scott Dangle, Danielle Latza, Chad Novak, and Jamie Park – all of TreanorHL, architect for campus buildout

2. Consent Grouping:

Approval of the minutes from 5/27/2020:

Motion to Approve: Eveline Grady

Seconded: Elizabeth Gable

Vote: Approved, 7-0

3. 5:06 Kudos/Celebrations:

Heather Caruso – Kudos to the board for keeping the professionalism so high during these challenging times.

Thanks to BVSD for setting up and executing the food distribution program so effectively.

Eveline Grady – Thanks to Jaimee Miller for her time on the board. Eveline appreciates all the hard work and leadership during Jaimee’s time on the board.

Kelly Reeser – Thanks to Jaimee Miller for a great term on the board. All of the hard work and leadership and the high-level interactions with school leadership has been a pleasure to work with.

Colleen Elliott – Thanks to Jen Dauzvardis for keeping the positive messages coming via social media and website.

Sam Todd – Kudos to Kristianna Vedvik for working long hours this entire spring, to stay ahead of all the changes and adaptations to employment rules and policies due to COVID19. Not only for handling her regular duties but making sure all P2P employees understand all the changes. She also has implemented electronic offer letters to all staff for the first time ever at P2P. Kristianna is a dedicated member of the Puma team and provides best-in-class as our Director of HR. Thank you!

Kyle Mathews – Thanks to Kristie Letter for supporting our high school innovation students at the International Conrad Challenge. Team TobaccOATS won the overall competition after a virtual Q and A session. They won a grant to make a difference and scholarship money to support their dreams for college.

Kudos to the K-12 staff for working so diligently on task force teams to address topics from equity to instruction to social and emotional learning this summer. They are working hard to prepare our school for distance, blended and in-person learning options this fall.

Elizabeth Gable – Thanks to any & all P2P students for reaching out and making contact and plans with other students. Great to see the happy interaction happening...at the appropriate distance, of course.

Gretchen Mosca – Kudos to all the teachers/staff that have volunteered to be on the task forces to plan for the fall. She’s grateful for the dedication and the willingness of the staff to sacrifice time during their summer break to get ready for the fall.

Melissa Christensen – Reitereaed gratitude for the formation of task forces and the staff that have volunteered. So happy with all the staff that has committed to this important work. She’s looking forward to working through all the issues with these teams.

4. 5:12 Public Comments:

None.

5. 5:12 Architect Presentation of Campus Expansion Plans (Listening Campaign Follow-Up) by TraenorHL (THL)

Chad Novak (THL Principal Architect) noted his thanks to P2P leadership and for working through the process of refining the drawings, especially during the constraints caused by COVID19. A lot of virtual meetings were required, but the collaboration between THL and P2P has been very good and has resulted in a great project.

Scott reviewed the presentation of the Design Development drawing package – This current version is the latest version based on a LOT of information and feedback by the ELT and other staff.

Items of note for the additions and renovations are:

- All new and renovated areas have “inclusive restrooms” throughout. These will be in lieu of traditional boys’ and girls’ restrooms. Generally, there will be a common hand-washing sink area and a single set of fully enclosed toilets/urinals, with floor-to-ceiling doors at each stall.
- The ES gym will have markings for full-size basketball, volleyball, and three badminton courts.
- Flex space and breakout areas/rooms are spread throughout the plans, allowing all levels to fully utilize spaces as much as possible.
- The LMC becomes the 6-12 library and has high-level innovation/design/maker spaces.
- The Auditoria will be turned into a high-end performance auditorium only. Seating will be re-done as a traditional sloped floor with 400+ seats. Stage right will be extended to accommodate set, crew and cast movement on that side of the stage.
- HS Art is moved to the HS addition, and the vacated space becomes a grand lobby, A/V control room, ticketing and a restroom. There will be a drama teaching space and a set shop space. As well there is more lobby/art display/meeting space on the east side of the auditorium.
- The HS renovation/addition will have the revised art department, including teaching spaces, 2D & 3D art studio spaces, and a new kiln.
- The HS addition includes a two-story flex/presentation space that can hold 160 students in a stadium-like setting, and an oversized classroom on the second floor that can hold 60 students.
- This design development (DD) drawings package will be issued on June 10th, 2020, and then will go to Fransen & Pittman for cost estimating, which is expected to take 3-4 weeks.
- Display renderings and an online version of the plans will be made available for review by the community review. The board encourages the community to review and submit any questions or comments!

Sam Todd thanked the whole team at THL for all of the work with P2P staff throughout the process. Impressed with how well the team worked together, with many iterations of how spaces would be used and maximizing usage of all the spaces.

Eveline Grady thanked Sam Todd and Kelly Reeser for their leadership throughout the process.

6. 5:58 Board Orientation/Training Plan for the Fall – Eveline Grady invited newly elected board member Ari Axelrod into the meeting. Eveline and Jen Dauzvardis reviewed the plans for board orientation and training in the fall:

- Jen will meet with Ari for an onboarding
- The whole board will meet for annual training with the following suggested topics:
 - Discuss how the board might have deeper discussions and expanded dialogue by:
 - a) An examination of board meeting practices and how they contribute to or hinder dialogue
 - b) Identify effective decision-making strategies to ensure meeting effectiveness while still allowing deeper discussions
 - c) Review board committee structures and the role of the board liaisons

Jen and Eveline asked for feedback on these ideas and what other topics the board members might want to discuss. The following additional topics were suggested and will be added to the

ongoing board development agendas:

- Preparation for contract negotiations
- A strategic plan retreat to revisit and refresh the strategic plan
- Understanding individual board roles in more detail (such as legal, communications, finance, etc.)

7. 6:15 Curriculum Proposal - Theater Productions

Motion to the proposed MS and HS plays for the 2020-21 season as outlined: Elizabeth Gable
Seconded: Jaimee Miller

Kyle Mathews reviewed the proposal and answered any questions. Kyle reported that no public comment was received on any of the proposed plays. The plays and their alternates (based on the possible need for more flexible staging options in the school year of 20-21, due to COVID19 restrictions). These are as follows:

Fall HS Show – November 12-14 – Curious Incident of the Dog In The Night-time, Based on the novel by Mark Haddon and Adapted by Simon Stephens

Alternate Fall HS Show – Failure: A Love Story, by Philip Dawkins

Spring Middle School Play - Feb 18-20 – The Phantom Tollbooth, by Norton Juster, OR; Baskerville, by Ken Ludwig. Play to be voted on by students.

Spring HS Musical – April 22-24 – Matilda, by Dennis Kelly

Alternate Spring HS Musical – Natasha, Pierre and the Great Comet of 1812, by Dave Malloy, adapted from War and Peace by Leo Tolstoy

Vote: Approved 7-0

8. 6:18 EDE Update on Plans for Fall – Kelly Reeser updated the board on the plans for Fall 2020.

- School will open on time in the fall, however awaiting guidance from both the district and state of Colorado
- Goal is to refine how P2P handled this spring and delivery of Six task forces will continue to plan various aspects of how we will refine final hybrid plan for our school
- Kelly noted that while we generally follow BVSD plans, as a charter we have several areas where we can be flexible
- Seven task forces are being formed to address the following areas:
 - Elementary Framework and Instructional Delivery
 - MS/HS Framework
 - MS/HS Instructional Delivery
 - Social-Emotional Support
 - Equity
 - 6th and 9th Grade Transition
 - Personal Protection Equipment (PPE), Health & Safety, Facilities Coordination

9. 6:50 Approval of Preliminary Budget Review for 2020-21

Motion to 2020-21 Preliminary Budget as outlined: Heather Caruso

Seconded: Derek Cole

Sam Todd reviewed the preliminary budget with all updates since the 5/27/2020 meeting, and answered any questions. Key items of note are:

- State legislature has not introduced the School Finance Act at this time.
- Budget assumes a 7% cut in PPR
- \$680,000 coming to P2P from federal COVID19 relief funds – these funds must be used on one-time
- The preliminary budget for 2020-21 is balanced
- The 2020-21 has NO cuts in staff or programming

Vote: Approved 7-0

Motion to affirm the use of surplus funds from the current 2019/20 budget, to pay bonuses to employees as determined by the executive directors, as appreciation for all the extra work during the spring semester, as well as the work planned for the summer task forces: Thomas Willetto

Seconded: Jaimee Miller

Sam Todd reviewed the proposed bonuses. These bonuses are a one-time occurrence and are meant to reward all of the staff of their outstanding performance during the shutdown of the school due to COVID19 restrictions; and for the subsequent work that will take place this summer in preparation for the fall.

Vote: Approved 7-0

10. 7:05 Adjourn Peak to Peak Board meeting:

Motion to Adjourn: Eveline Grady

Seconded: Colleen Elliott

Vote: Approved, 7-0

Respectfully Submitted,

**Thomas Willetto, Secretary
Peak to Peak Board of Directors**