



## Minutes of the Peak to Peak Board of Directors

### Meeting (Regular Meeting)

Wednesday, August 12<sup>th</sup>, 2020

Teleconference: Meet.Google.com

Conference Call: +1 402-337-4355

*The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.*

**1. Call to Order:** Eveline Grady @ 5:10 PM

**In attendance by video conferencing:**

**Voting Board:** Ari Axelrod, Heather Caruso, Derek Cole, Colleen Elliott, Elizabeth Gable, Eveline Grady, Thomas Willetto

**Ex-Officio:** Melissa Christensen, Kyle Mathews, Gretchen Mosca, Kelly Reeser, Sam Todd

**Absent:** None

**Guests:** Traci Schoeneweis, Jen Dauzvardis, Jennifer Douglass, Keri Dunphy, Kristianna Vedvik

**2. 5:11 Consent Grouping:**

**Approval of the minutes from 7/29/2020, and  
Approval of 2020-21 school calendars**

**Motion to Approve:** Derek Cole

**Seconded:** Ari Axelrod

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions

**3. 5:13 Kudos/Celebrations:**

**Kyle Mathews** – Thanks to Ace Eckstein and Pamela Rutigliano for offering to do home deliveries of school supplies and materials for our K-12 community this fall.

**Gretchen Mosca** – Kudos to Kelly Reeser and the ELT for the equity training that occurred today.

**Heather Caruso** – Thanks to Jen Dauzvardis and her team for the wonderful back-to-school video. Well done and very convenient.

**Eveline Grady** – Thanks to Traci Scheoenweis and the team for all of their work on registration.

**Kelly Reeser** – Thanks to Keri Dunphy & Jen Dauzvardis for a great induction program last week.

Kudos to Keri Dunphy for her hand in the equity training today.

**Melissa Christensen** – Kudos to all the new teachers that have not only gone through induction, but have jumped in to help with all of the prep for the start of the semester.

**4. 5:17 Public Comments:**

**Traci Schoeneweis** – Recognized staff member Tracey Sutton, who is taking on the position of COVID Coordinator for the school.

**Jen Dauzvardis** – Kudos to all of the principals for their leadership with the teachers. With all that's going on, it was wonderful to see leadership so focused on the teachers and their needs.

**5. 5:18 Overview of Officer Responsibilities:**

Eveline Grady reviewed the responsibilities as listed in the Bylaws. The bylaws can be found on the school's website.

**6. 5:21 Nominate/Elect Board Officers:**

**Motion to Approve proposed slate:** Eveline Grady

**Seconded:** Elizabeth Gable

The following is the proposed slate of officers:

President – Colleen Elliott

Vice President – Heather Caruso

Treasurer – Thomas Willetto

Secretary – Derek Cole

No discussion other than confirming that nominated board members are willing to serve in the positions.

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions

**7. 5:23 Establish Committee Membership and Liaisons**

Eveline Grady reviewed the proposed committee assignments. The following are the board member's assignments, and are shown in order as the primary liaison and the backup for each standing committee:

HOD – Eveline Grady, Heather Caruso

FBC – Thomas Willetto, Derek Cole

Curriculum K-5 – Heather Caruso, Eveline Grady

Curriculum 6-12 – Derek Cole, Eveline Grady

Accountability – Ari Axelrod, Colleen Elliott  
Volunteer – Thomas Willetto, Heather Caruso  
Election – Derek Cole, Eveline Grady  
Fundraising – Derek Cole, Colleen Elliott  
Counseling – Eveline Grady, Colleen Elliott  
BVSD BOE/District Admin – Ari Axelrod, Elizabeth Gable  
FDAC – Colleen Elliott, Derek Cole  
City of Lafayette – Elizabeth Gable  
Legal – Elizabeth Gable, Colleen Elliott  
Communication – Elizabeth Gable, Heather Caruso

**8. 5:36 Prairie View Meetings to Elect Officers, End-of-Year Bank Transfers**

**Motion to resolve out of the regular P2P board of directors meeting and into the Prairie View Inc meeting:** Ari Axelrod

**Seconded:** Derek Cole

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions

See separate minutes for the Prairie View Inc. Meeting

**9. 5:39 Friends of Peak to Peak Meeting to Elect Officers/Approve Minutes**

See separate minutes for the Friends of Peak to Peak Meeting

**5:44 Friends of Peak to Peak meeting adjourned and board resolves back into the regular meeting of the Peak to Peak board of directors**

**10. 5:44 Peak to Peak End-of-Year Financial Transfers and Appropriations**

**Motion to approve the 2019-20 end of year bank transfers, which are \$200,000 from food services to P2P operating to cover payroll and procard expenses \$400,000 from P2P operating to Colotrust reserves to earn interest on surplus cash:** Thomas Willetto

**Seconded:** Ari Axelrod

There were no questions.

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions

**11. 5:48 Q4 End-of-Year Financial Reports for 2019-20**

Sam Todd reviewed the report and answered any questions. The executive summary is as follows:

*“Peak to Peak (P2P) received a 4.6% increase in state per pupil (PPR) funding in 2019-20. Even though the school had to shut down in mid-March due to the COVID-19 pandemic, P2P was still able to grant pay increases and finished the year better than budgeted. Total Fund 11 revenues and transferred-in fundraising donations from Friends of Peak to Peak came in at \$17.8 million, or 99% of budget; while expenditures came in at \$17.3 million, or 97% of budget. A budget surplus of \$395K was generated for the fiscal year, leaving financial reserves in good shape at nearly \$5.6 million.”*

Mr. Todd also reported that the request to the BVSD to distribute COVID relief funds on a per-pupil basis has been denied. However, all money is being held by the district and P2P will submit invoices of all COVID-related costs.

**12. 6:00 2020-21 Reintroduction Plan**

Kelly Reeser and level principals reviewed the current plan and answered any questions. Items of note are:

- Peak to Peak continues with plans to open in Phase 2. BVSD has elected to open in Phase 1 for multiple reasons.
- In-person Kindergarten (on a part-time basis) starts next week
- Other small groups of students shall start on campus September 1<sup>st</sup>
- All health and safety processes and procedures are in line with guidelines from the district, CDE and CO Dept of Health
- School website is being updated with current information continuously
- Melissa Christensen reviewed the overall plan for engaging 1-5 students in an online environment. Each teacher will also be recording videos of how their classes will work.

**13. 6:29 Resolution on the 2020-21 Educational Process at Peak to Peak and Revisions to Policy IGA - Basic Instructional Program**

**Motion to approve the resolution on the 2020-21 educational process at Peak to Peak as submitted on our board drive as well as the revisions to policy IGA: Ari Axelrod**

**Seconded:** Colleen Elliott

Kelly Reeser reviewed the revisions made to the resolution since our last meeting. Revisions were made to stay aligned with revisions made to the district's resolution regarding the same. Final resolution has been reviewed by the school's attorney.

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions

**14. 6:33 Adjourn Peak to Peak Board meeting:**

**Motion to Adjourn:** Ari Axelrod

**Seconded:** Derek Cole

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions

**Respectfully Submitted,**

**Derek Cole, Secretary  
Peak to Peak Board of Directors**