



Minutes of the Peak to Peak Board of Directors

Meetings (Regular Meeting)

Wednesday, March 09, 2022

Videoconference: Zoom Meeting
<https://us02web.zoom.us/j/84696400710>

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

1. **Call to Order:** Colleen Elliott @ **5:04 PM**

In attendance by video conferencing:

Voting Board: Brian Boonstra, Colleen Elliott, Eveline Grady, Chirag Shah, Heather Caruso, David Woo

Ex-Officio: Melissa Christensen, Kyle Mathews, Clara Quinlan, Kelly Reeser, Sam Todd

Absent:

Guests: Jennifer Dauzvardis, John Wilcox, Traci Schoeneweis, Keri Dunphy, Kristianna Vedvik, Alison Berman, Cathy Rein, Gene Maine, Jen Heieck, Kate Martin, Marlene Martin, Sarah Greene, Tiffany McKeachen, Tracy Durland, Vicki Hankley, Dan Seidman, Marleene Buttice, Karen Amidon, Christine Botvinick, Macaela Holmes Fuller, Allison Cross, Vicky Lundquist and several other unidentified (phone numbers and first names only).

2. **Consent Grouping:** Colleen Elliott @ **5:06 PM (VOTE)**

- a. Approval of minutes: 2/9/2022
- b. [Policy Approval](#)

Motion to Approve: Eveline Grady

Seconded: Chirag Shah

The motion was approved 5-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Colleen Elliott David Woo Eveline Grady		

3. Public Comments: Colleen Elliott @ 5:08 PM

Gene Maine

Marleene Buttice

4. Kudos and celebrations: @ 5:13 PM

- Eveline Grady: Huge thank you to the EDE Search team that dedicated countless hours and time and effort leading us through the last few weeks. Thanks to the HOD volunteers who work tirelessly behind the scenes. And thanks to Rachel Hirt and her team for the upcoming GALA this Friday along with the volunteers making this event happen.
- Colleen Elliott: Shout out to the hiring and search team for the long hours to get us where we are at with these candidates. And Kelly Reeser for receiving the HALL of FAME **Lifetime Achievement Award** at the Colorado League of Charter Schools conference last week.
 - <https://coloradoleague.org/page/HallofFame>
- Chirag Shah: Melissa Christensen, Alison, the rest of the elementary team for the work they put in for the late start proposal. Appreciate all the effort that went into this.
- Kyle Mathews: MaryKathryn Wood, who teaches 9th grade human geography, and the 9th grade student body presented a great presentation at the state charter school conference. Kelly Reeser and Tracy Durland for their quick action today responding to an ERT due to down staff and quickly acting.
- Clara Quinlan: Anyone on campus in a support role that responds to student’s distress by being there to ensure their needs are being addressed. Counseling team – elementary to high school
- Kelly Reeser: Operational teams for their rise to the challenges. Traci Schoeneweis for her hard work going above and beyond her role focusing on the staff, which and reflects the values of Peak to Peak.
- Sam Todd: Big thanks to Terri Tarbutton (AP and Payroll specialist), who has decided to move on after 11 years. Thanks, also to the Finance team for their daily commitment to their work.

5. EDE Search Update: @ 5:25 PM

Eveline Grady, Brian Boonstra, Chirag Shah:

- The three candidates will be on campus for interviews from the 13th-15th. There will be a staff meeting and it will be recorded and made available for the public.

- Surveys will be live (24 hours) for each candidate for the community to weigh in.
- The Board will convene another Board Meeting the day after the visits to vote on who to make an offer to. This process is time is sensitive and needs to proceed quickly as another potential candidate dropped off and accepted another offer in a competitive market.

6. Board Goals Updates: @ 5:29 PM (VOTE)

a. Bylaws

Board

Action item to follow up with the community on voting.

b. Committee Updates

- i. Accountability – Next meeting in April will have the family survey results to review.
- ii. Proposed Equity Committee – working on the draft on the process document to be ready April 18th and have it ready in May for the board for review
- iii. Election Committee –The process document is being reviewed as well as the recall document being established. By the end of the year have them wrapped up.

Motion to Approve the bylaw with Brian to adjust and implement the other changes in a final version posted in the board documents: Chirag Shah

Seconded: Brian Boonstra

The motion was approved 6-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Colleen Elliott David Woo Eveline Grady Heather Caruso		

7. 2022-2023 School Calendar: @ 5:48 PM (VOTE)

- a. Discussion regarding the two calendars, one that illustrates late start proposal and one that does not.
- b. The underlying request of more collaboration is a wonderful idea, but the late start every Wednesday has been a concern to many families even with childcare being offered free.
- c. A request to come up with another strategy is requested and brought to the board before the end of this year.
- d. K12-22-23

Motion to Approve the calendar without the late start: Brian Boonstra

Seconded: Chirag Shah

The motion was approved 6-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Colleen Elliott David Woo Eveline Grady Heather Caruso		

8. Principal Reports: @ 6:10 PM

Kyle Mathews (High School Principal) @ 6:11 PM

- SP Target #1: Inspiring Learning
 - Celebrating Out Staff and School Community
 - Congressman Neguse Announces Winners of 2021 App Challenge
 - American Math Competition
 - National Merit Scholarship Competition for 2022
 - History Across Levels
 - Anatomy and Physiology for 4th Graders
 - Gilder Lehrman Award
 - International Conrad Challenge
 - Mary Kathryn Wood
 - Celebrating our Seniors
- SP Target #2: Creating Opportunities
 - 6-12 Curriculum Proposals and Updates
 - Peak Week update
 - Hiring update
 - Inovonics Partnership Update
 - Apprenticeships
- SP Target #3: Cultivating culture
 - Student Climate Survey Results
 - Spirited Day/Week
 - Activities and Athletics
 - Winter Ball
 - Safety

- o Masking Order Rescinded

Clara Quinlan (Middle School Principal) @ 6:28 PM

- SP Target #1: Inspiring Learning
 - o Student Assessment and Growth
 - o Literacy Enrichment Update
 - o Out-of-Class Workload Reflections & Communication
- SP Target #2: Creating Opportunities
 - o Open enrollment Assessments & Family Partnership
 - o Community Performances and Friendly Competitions
- SP Target #3: Cultivating a Responsive School Culture
 - o MS Student Internal Climate Survey Results
 - o Counseling Goals, Lessons and Student Meetings

Melissa Christensen (Elementary School Principal) @ 6:39 PM

- Instruction
 - o Upcoming Assessments
 - o Body of Evidence: Risk Factor Database
 - o Math Adoption
 - o K-2 Oral Reading Assessment
- Relationships
 - o Employee Satisfaction
 - o Family Satisfaction
 - o Student Internal Climate Survey
- Inspired Learning
 - o Experiential Learning (travel)
 - o Improvements to calendar
 - o Improvements to schedule
 - o MTSS (Multi-Tiered System of Supports)
 - o Gifted & Talented (GT)
 - o Recent Professional Development
- Creating Opportunities
 - o Student opportunities
 - o Innovation Grant program
 - o Science Scope & Sequence
- Cultivating a Responsive School Culture
 - o Community Building Events
 - o Hiring
 - o Individualized Professional Development
 - o Blue Sky Bridge

*** Break from 6:44pm to 6:49pm ***

9. EDE Report: @ 6:52 PM

Kelly Reeser:

- Strategic Plan
- Professional Development
- Policy Update
- New Staff/Hiring
 - Lower Elementary
 - 6th- Grade Social Studies
 - Middle School Life Science LTS
 - Varsity Girls Soccer Coach
 - Varsity Boys Volleyball Coach
- Discussion Items

10. [Policy Review](#): @ 6:59 PM

Kelly Reeser:

- **1 policies**
 - [GCB-R](#) (Employee Compensation During Emergency or Increment Weather School Closure)

Verbal agreement that the board will review the 1 policy request and then vote at the next Board meeting.

11. EDO Report: @ 7:03 PM

Sam Todd:

- Facilities
 - Electric School Buses
- Finances
 - 2022-23 Preliminary Budget
 - Student Fees
 - BAASC Tuition
 - BAASC Grant
- Food Services
 - Food Services Update
 - Supply Chain Assistance Grant
- Fundraising and Community Relations
 - Annual Fund
 - Annual Auction and Gala
- Human Resources
 - Granting Prior Years' Work Experience to Teachers and Counselors
 - Employee Opinion Survey
- External Leadership
 - Willoughby Corner Affordable Housing Development
 - Colorado League of Charter Schools

12. Board Reflection: @ x:xx PM (**SKIPPED**)

13. Adjourn @ 7:12 PM

Motion to adjourn the Peak-to-Peak Board of Directors meeting: Chirag Shah

Second: Eveline Grady

The motion was approved 6-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Colleen Elliott David Woo Eveline Grady Heather Caruso		

14. Strategic Plan Work Session: @ 7:14 PM

Board, Jennifer Dauzvardis

Respectfully submitted,

David Woo

David Woo – Board Secretary
Peak to Peak Board of Directors