



**Minutes of a Regular Meeting
of the Peak to Peak
Board of Directors**

Wednesday, September 14, 2022

In person and via videoconference Zoom Meeting
<https://us02web.zoom.us/j/84086322534>

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

1. Call to Order and Roll Call: Chirag Shah @ 5:06 pm

Voting Board members in attendance: Brian Boonstra, Chirag Shah, Eveline Grady, Marlene Martin, Marcus Watkins, Wesley Kirk and David Woo (for portions of the meeting)

Ex-Officio: Kyle Mathews (for portions of the meeting), Clara Quinlan, Kelly Reeser, Sam Todd, Melissa Christensen, and Jennie Klein

Absent: None.

Guests: Jennifer Dauzvardis, Dan Koerner, Keri Dunphy, Kristianna Vedvik, Rachel Hirt, John Wilcox, Traci Schoeneweis, Sarah Greene, Vicki Lundquist, and other guests

2. Consent Grouping: Chirag Shah @ 5:06 pm (VOTE)

Motion to approve the 8/24/2022 and 8/27/2022 meeting minutes: Eveline Grady

Second: Brian Boonstra

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Eveline Grady Marcus Watkins Marlene Martin Wesley Kirk		

3. Public Comments: Chirag Shah @ 5:07 pm

No public speaker tonight.

4. Celebrations/Kudos: Board @ 5:07 pm

- Eveline Grady thanked Rachel Hirt and team for organizing the cornhole tournament and HOD for all their work filling positions.
- Melissa Christensen thanked the custodial team.
- Marcus Watkins thanked Sam Todd for organizing the electric bus delivery, and the Middle School Back to School Night team.
- Jennie Klein thanked Traci D. for computer assistance and families for engaging with the community.
- Clara Quinlan thanked the teaching assistants, and Sam Todd for organizing the buses for the 6th grade field trip.
- Chirag Shah seconded the kudos regarding the cornhole tournament, and thanked the HOD committee, Traci Schoeneweis and Facilities staff.
- Sam Todd thanked John Wilcox for the electric bus facilities, Xcel and driver trainers.
- Wesley Kirk thanked the counseling team for the High School Senior night.
- Kyle Mathews thanked the counseling team and Mary Campbell for the Jump the Chicken 9th grade event.

5. Annual Fund: Rachel Hirt @ 5:15 pm

Rachel Hirt discussed the plans for this year's annual fundraising, including the kick-off in October, corporate matching, monthly giving, Colorado Gives Day on December 6, 2022. The goal is that every family gives what is meaningful to them.

David Woo joined the meeting.

6. Peak Week as Graduation Requirement (continued discussion from August 24, 2022 meeting): Sam Todd and Kyle Mathews @ 5:27 pm

Sam Todd discussed the financial analysis and budget he prepared for Peak Week and how this impacts Peak Week as graduation requirement. Kyle Mathews provided an update on enrollment in Peak Week courses. Discussion ensued and questions were asked and answered.

Brian Boonstra moved to make Peak Week attendance a graduation requirement. The motion was seconded by Marcus Watkins.

The motion was approved unanimously 7-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Eveline Grady Marcus Watkins Marlene Martin Wesley Kirk David Woo		

7. EDO Job description: Sam Todd @ 5:47 pm

Sam Todd highlighted that he needed more time to prepare a job description. The board agreed to discuss this matter at a later meeting with further information.

8. EDO Hiring Update: Eveline Grady @ 5:47 pm

Eveline Grady provided an update on the EDO hiring process. She shared that she and Chirag Shah met with the consultant Amy Slothauer as well as with Jennie Klein and Sam Todd. The consultant costs would be approx. \$30,000. She outlined a possible timeline of the hire, who could be on the hiring committee and how far the search should reach. Discussion ensued and questions were asked and answered.

Marcus Watkins moved to approve entering into a consulting agreement with Amy Slothauer for up to \$30,000 to facilitate the EDO hire. Seconded by Brian Boonstra.

The motion was approved unanimously 7-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Eveline Grady Marcus Watkins Marlene Martin Wesley Kirk David Woo		

9. Principal Reports: Melissa Christensen and Clara Quinlan @ 6:04 pm

Melissa Christensen and Clara Quinlan shared highlights from the elementary and middle school reports. Kyle Mathews had shared his report with the Board in writing prior to the meeting.

**** Break from 6:44 pm to 6:56 pm ****

10. EDO/EDE Reports: Sam Todd and Jennie Klein @ 6:56 pm

Sam Todd and Jennie Klein shared highlights from their respective reports. The written reports were distributed to the Board prior to the meeting.

11. Review of ED Evaluation Process and Goals: Eveline Grady @ 7:28 pm

Eveline Grady led a discussion regarding the EDO and EDE goals. Feedback from every Board member will be solicited prior to the next meeting. Eveline Grady agreed to update the process documents.

12. Strategic Plan: Jen Dauzvardis @ 7:37 pm

Jennifer Dauzvardis and Marcus Watkins provided an update on the work on the strategic plan.

13. Adjourn: Chirag Shah @ 7:41 pm

Motion to adjourn the meeting: Eveline Grady

Second: Marcus Watkins

The motion was approved unanimously 7-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah David Woo Eveline Grady Marcus Watkins Marlene Martin Wesley Kirk		

Respectfully submitted,

Marlene Martin

Marlene Martin
Board Secretary
Peak to Peak Board of Directors