



*College Prep in a Small School Environment*

## **Minutes of the Peak to Peak Board of Directors Meeting August 9, 2017, 5 p.m. | College Counseling Conference Room**

**Board of Directors in attendance:** Voting Board: Gregg Sommer, Joanne Hyman, Hank Dalton, Derek Cole, Jaimee Miller, Eveline Grady - Ex-Officio: Kelly Reeser, Sam Todd, Kyle Mathews, Lori Preston, Melissa Christensen

**Via Phone:** none

**Absent:** none

**Guests in attendance:** Jen Dauzvardis, Traci Schoeneweis, Megan Freeman, John Wilcox, Holly Monarski, Kristianna Vedvik

**Call to Order:** Mr. Sommer called the meeting to order at 5:04 pm.

### **Administrative Business**

1. Gregg Sommer welcomed everyone to the 2017/18 school year. Board members highlighted a few of the many accomplishments that were made by staff to prepare us for the upcoming school year:
  - a. Thank you to John Wilcox and staff for working over the summer to get the facilities and grounds ready for the school year (repaving, hallways etc.).
  - b. Six new teachers participated in Peak to Peak's induction program which was very successful.
  - c. Thank you to all level principals for conducting foundational meetings over the past week.
  - d. Thank you to Clara Quinlan for organizing the energizing Indigo meeting.
  - e. Thank you to our HOD team for working tirelessly over the summer to successfully fill vacant positions.
2. Approval of the minutes 6/7/17 and 6/19/17
  - a. Prior Board Secretary, Lisa Sicker, will need to deliver the minutes for the Board to be able to approve them.
3. Board received emails over the summer which Kelly Reeser will address.
4. A resignation came in from a board member (Jennifer Schroeder) - Kelly Reeser will record the resignation on the board drive.

## **Public Comments**

- Megan Freeman thanked our substitute teacher, Nancy Mitchell, for participating in all induction workshops during induction week to enhance her teaching skills. Peak to Peak is fortunate to have substitute teachers like her who dedicate their free time to deepen their pedagogical skills.

## **Overview of Officer Responsibilities and Discussions**

- All present are aware of all officer responsibilities and duties
- Board decides to maintain the same slate of officers for all three legal entities (Peak to Peak Charter School, Prairie View, Friends of Peak to Peak)
- Board decides to finalize elections for 'Prairie View' and 'Friends of Peak to Peak' at the next Board meeting.

### **The board received nominations for board officers.**

President: Jaimee Miller nominated Hank Dalton, Second Derek Cole

Vice President: Hank Dalton nominated Jaimee Miller, Second Eveline Grady

Treasurer: Hank Dalton nominated Derek Cole, Second Eveline Grady

Secretary: Hank Dalton nominated Eveline Grady, Second Derek Cole

Board enters discussion to elect board officers at current meeting, rather than waiting until the next meeting. The thought is to be as expeditious as possible so that Board members can fulfill all of their duties. It is decided unanimously to carry out the election right away.

### **Election of Board Officers for Peak to Peak Charter School:**

Election by slate, passed unanimously 6-0

President - Hank Dalton, Vice President - Jaimee Miller, Treasurer - Derek Cole, Secretary - Eveline Grady

## **Overview of Board Committees - Assignment of Board Liaisons**

Hiring and Organizational Development [HOD]: Primary, Eveline Grady - Back-up Jaimee Miller

Finance and Budget Committee [FBC]: Primary (Treasurer) Derek Cole - Back-up Gregg Sommer

K-5 Curriculum Committee: Primary Derek Cole, Back-up Gregg Sommer

6-12 Curriculum Committee: Primary Eveline Grady, Back-Up Gregg Sommer

Accountability Committee: Primary Joanne Hyman , Back-up Jaimee Miller

Volunteer Coordination Team [VCT]: Primary - Hank Dalton , Back-up Joanne Hyman

Facilities Committee: N/A

Election Committee: Primary Joanne Hyman, Back-up Hank Dalton

Fundraising Committee: Primary Jaimee Miller, Back-up Derek Cole

Contract Committee: N/A

RAMP Advisory Committee: Primary Hank Dalton, Back-up Eveline Grady

BVSD BOE/District Admin: N/A

City of Lafayette: N/A

Legal Subcommittee: Primary Hank Dalton, Back-up Gregg Sommer

Communications Subcommittee: Primary Joanne Hyman, Back-up Eveline Grady

**Unanimously agreed**

Primary and Back-ups to coordinate to ensure each meeting is covered by a board member, though back-ups should feel free to attend as often as they wish in order to learn about an area, support the other liaison etc. The current make-up of board liaisons is subject to change.

### **Voting Board Vacancy**

- Jennifer Schroeder handed in her resignation from her role as Board Member on 08/04/2017. The duration of her seat expires end of June 2019.
- Section 5.4.15 of Peak to Peak's bylaws addresses the Board's options on how to handle a vacant seat and gives the Board three options.

### **Discussion and pertinent points that were taken into consideration as to why and how the seat will be filled by appointment until the next election:**

- Six voting Board members create a tie which is detrimental to decision making.
- A seventh Board member is needed to help shoulder the work the Board is tasked with.
- Appointing a new member to a vacant seat at the beginning of the school year is best practice.
- Appointing a new member to a vacant seat for the remainder of the year and placing the seat up for the one year remaining is best practice.
- Suggestion is made to consider outcome of the last election during a nomination process and that the Board fill the vacancy for this year with the 5th runner up from the 2017 election and then put the seat up for a one-year term in the Spring 2018.
- The community elects voting board members; an appointment could be perceived as overriding the system (despite the clarity of the bylaws).
- Board benefits from the input and expertise of a seventh Board Member.
- This is an opportunity to identify gaps in our team and appoint a community member who could complement our current Board make-up. Let's look for skill sets that make us stronger such as strategic planning qualities, philanthropic expertise etc.

- We can look for an appointee outside of the community - counterargument to that is that in the past, non-community members have always been rejected in elections and the Board needs to respect that.
- The community picks the voting members - let's ask for community input including election committee, HOD, community at large etc.
- Quality communication on this with our community is essential.
- Let's select two Board members who will be tasked with establishing basic search parameters and recommend a community member to fill the seat.
- When looking at selection criteria, let's think also about founding members, minority representation, financial expertise etc.

**The Board unanimously agreed upon the following:**

- The vacant seat shall be filled by Board appointment until the next Annual Election (May, 2018).
- Two Board members - Gregg Sommer and Eveline Grady - are tasked to define and utilize search parameters, evaluate potential appointees, and provide a presentation to the full Board for ultimate decision making.
- No deadline is established, but the goal is to complete the process by the September 13th meeting.
- Suggestions from the community are welcomed and should be directed via email to the Board of Directors email address.

**Adjourn**

Motion to Adjourn and move into Working/Board Training Session from Gregg Sommer, second by Joanne Hyman, 6-0. Meeting adjourned at 5:55pm.

Respectfully submitted,

Eveline Grady  
Peak to Peak Board Secretary