



College Prep in a Small School Environment

Minutes of the Peak to Peak Board of Directors Meeting

Wednesday, September 2, at 5:00 PM in the Auditoria

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

Call to Order- Lisa Walther called the meeting to order at 5:00 PM. **All members were in attendance:** *Voting Board:* Alison Griffin, Elizabeth Gable, Hank Dalton, Lisa Walther, Lisa Sicker, Gregg Sommer, Sandy Ray. *Ex-Officio:* Kelly Reeser, Kyle Mathews, Melissa Christensen, Sam Todd, Suzanne Ovelman

Guests in attendance- Parents: Michele Smith, Dave Tulis, P2P Student Council Members: Alex Mowery, Charlie Frisbie. P2P Staff: Jen Dauzvardis, Megan Freeman, Traci Schoeneweis, John Wilcox, Kristiana Vedvik, Vickie Lundquist.

Administrative Business-

- Minutes from 8/26/15 will be reviewed for approval at next meeting.
- Discussed a proposed new board meeting schedule where the Board, starting in October, will attempt to go to from 2 meetings per month to 1 meeting per month. Much discussion ensued and it was determined that 1) The second meeting of the month will be retained to be used as a Board meeting or working session on an “as needed” basis 2) Board members may add to the calendar by requesting item in the “future business” portion of the meeting or by emailing the President. Motion to adopt passed **(7-0)**.

Public Comments-

Dave Tulis stated both of his sons had substitute teachers teaching some of their classes. He stated he had been reading the weekly digest for information, and felt he was informed, but was concerned about the situation, and was hoping to inquire what the action plan was to staff those classes with full-time teachers. .

Alex Mowery commented that he along with Charlie Frisbee were visiting the Board meeting as representatives of the High School Student Council. Council plans to have 2 members attend each Board meeting. Council’s goal is to focus on issues like stress, school spirit, and expand their understanding of the issues of the P2P Community. They would like to reach out to many groups to help find ways to make the HS better, be a positive group for impacting the climate and unique student body. Mr. Mowery has also been attending Accountability Committee meetings.

Board documentation-Sandy Ray presented a memorandum regarding increasing Board efficiency by clarifying the limitations of the Open Meetings Law. Much discussion ensued about understandings and methods to document and edit minutes. Several board members recommended the Board maintain the practice to prohibit the use of electronic collaborative tools (specifically editing minutes with the group edit feature in Google Docs) regardless of the scope of the project being collaborated upon. No motion was made and no vote was taken.

Ms. Reeser addressed Mr. Tulis’ concern and stated that the Hiring and Ongoing Development Committee (HOD) was working very hard to complete hires for the open teaching positions. She further stated that HOD’s

goal was to staff only with qualified personnel and not to compromise the hires due to the urgency of the situation.

EDE Monthly Report and Goals- The Board received a written report from Kelly Reeser she highlighted the her goals and focus areas for 2015-16:

- Complete the salary equity adjustments for teachers and counselors to correct inequities created by the transition to the salary scale in 2013-14.
- Work with ELT and Board to assess the effectiveness of current teacher/counselor bonus system and make recommendations for school-wide improvements in this area.
- Launch pilot program for new teacher evaluation tool.
- Explore options for a K-12 data warehouse/management system for student data.
- Support the Counseling Department's efforts to pursue K-12 Recognized ASCA Model Program (RAMP) accreditation.
- Support the middle school as the search for a new assistant principal is ongoing.
- Serve as the spokesperson and ambassador for the school-wide effort to enhance Peak to Peak's brand with local, state and national sources in order to advance the school's reputation and financial position.
- Support the Board of Directors' succession planning efforts.

EDO Monthly Report and Goals- The Board received a written report from Sam Todd and he highlighted several topics in a verbal report:

- The campus build out project is moving along very smoothly and very close to schedule. The overall schedule still has most of construction being completed in April, 2016. Some landscaping will need to be finished in May.
- Construction on tennis courts should begin 9-20 and should take about a month to complete.
- Servicemaster is now contracted to clean the north building.
- The budget will be presented to the Board for preliminary review in October and final approval in November.
- Meeting dates for the finance and budget committee, October 27th; February 2nd; May 2nd. 3:30 PM – 5:00 PM in the south conference room. Eric Duran will replace John Rogers from Great Western Bank.
- Expect to receive the final audited financials in late October or early November.
- P2P will be included in "Colorado Gives Day" in December. The goal for the annual gift is \$170K.
- \$15K donation received his fall for scholarship fund. Fundraising goal is \$200K.
- Robyn Steuer will be expanding her reach to corporations and foundations this year.
- The annual Golf Outing will be Friday, 10-2 at Indian Peaks Golf Course.
- Completed revised offer letters and meetings with individual teachers regarding the salary equity adjustments.

Director Update: Professional Development-

Megan Freeman provided the Board several written reports, and highlighted several topics in a verbal report:

- Induction off to a good start, partnered with 1 independent school partner this year.
- 2015 P2P Job Fair hosted 200 teacher candidates, 62 schools, held 31 P2P interviews
- Asking staff to make plans of impending employment changes transparent to supervisor as early as possible to help hiring efforts.
- Job opening network includes (in addition to traditional job boards etc.) reaching out to associations, university contacts, social networking, and district and outside contacts.

Future Meeting Topics: Sandy Ray requested that Board add review of professional services, insurance and contractors to the Board Calendar.

Adjourn Business Meeting- Meeting was adjourned at 6:25 moved to N185 to convene a Work Session.

Call to Order Work Session- Lisa Walther called the meeting called to order at 6:32, in attendance: *Voting Board:* Alison Griffin, Elizabeth Gable, Hank Dalton, Lisa Walther, Lisa Sicker, Gregg Sommer, Sandy Ray. *Ex-Officio:* Kelly Reeser, Kyle Mathews, Melissa Christensen, Sam Todd.

Guests in attendance- Parents: Michele Smith. P2P Student Council Member: Alex Mowery. P2P Staff: Traci Schoeneweis, John Wilcox.

Communication Methods and Pathways- Board discussed various ideas for improving communication. The Board resolved:

- 1) Public comments will remain at the beginning of the meeting.
- 2) The communication Committee will write to acknowledge and thank someone who came and spoke at the meeting and cc: p2pboard@googlegroups.com

Strategic Plan and KPI Highlights- The Board resolved:

Review the following KPI's at the K-12 KPI meeting(s):

Fall meeting: Teacher Compensation (A), Talented and Gifted K-12 (D), College Acceptance Rate (M), ACT Test Scores: HS 11th (K), AP Testing: HS 9-12 (L), Replacement Reserves (Y).

Spring meeting: P2P Presence Locally and Nationally (S), Utilities Cost (W), Student Accelerated Ability Groupings K-5 [C], Literacy Above/Below Grade level: K-5, 6-8 (E), Math Above/Below Grade Level K-5 6-8 (F)

Drafted Board Goals for 2015-2016:

1. Enhance community's perception of P2P and the Board.
2. Engage alumni and alumni families with P2P.
3. Create a culture and environment of appropriate financial planning/saving to fund college education for every P2P student.
4. Refine the P2P scholarship program.

Adjourned: 8:45